

ORDINANCE NO. 1102

AN ORDINANCE OF THE CITY OF REDMOND, WASHINGTON, AMENDING THE PERSONNEL ADMINISTRATION MANUAL, 1974 EDITION, APPENDIX IV, BY ADDING CERTAIN CLASSIFICATIONS TO PAY PLAN B-1, DELETING CERTAIN CLASSIFICATION TITLES FROM PAY PLAN C, ADDING CERTAIN CLASSIFICATION TITLES TO PAY PLAN E. ESTABLISHING A NEW PAY PLAN PN/R FOR PERMANENT NON-REGULAR EMPLOYEES, SETTING PAYROLL CATEGORIES FOR SAID CLASSIFICATIONS AND ESTABLISHING AN EFFECTIVE DATE.

THE CITY COUNCIL OF THE CITY OF REDMOND, WASHINGTON, DO
ORDAIN AS FOLLOWS:

Section 1. The Personnel Administration Manual, 1974 Edition, Appendix IV-7B, is hereby amended to delete the classification of Police Office Assistant III from Pay Plan C, as set forth in Exhibit B, attached hereto and incorporated herein by this reference as if set forth in full.

Section 2. The Personnel Administration Manual, 1974 Edition, Appendix IV-10, is hereby amended to revise the Index of Position Titles by pay grade for Pay Plan E by adding the classifications of Director, Citizen Service Bureau and Crime and Evidence Technician and as set forth in Exhibit C, attached hereto and incorporated herein by this reference as if set forth in full.

Section 3. The Personnel Administration Manual, 1974 Edition, is hereby amended to add Appendix IV-12, Index of Classification Titles by Pay Grade for Pay Plan PN/R as set forth in Exhibit D, attached hereto and incorporated herein by this reference as if set forth in full.


Section 4. The Personnel Administration Manual, 1974 Edition, is hereby amended to add Appendix IV-13, Pay Plan PN/R as set forth in Exhibit E, attached hereto and incorporated herein by this reference as if set forth in full.

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Section 5. The Personnel Administration Manual, 1974 Edition, is hereby amended to revise the Index of Position Titles by pay grade for Pay Plan B-1 by adding the classification of Senior Citizen Specialist as set forth in Exhibit A, attached hereto and incorporated herein by this reference as if set forth in full.

Section 6. The effective date of the amendments to the Personnel Administration Manual, 1974 Edition, set forth in this ordinance, shall be January 1, 1983. This ordinance shall be in full force and effective five (5) days after passage and publication by posting as provided by law.

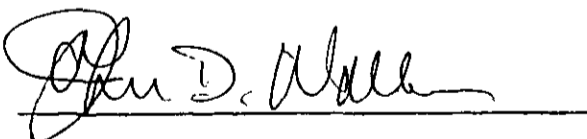
CITY OF REDMOND


MAYOR, CHRISTINE T. HIMES

ATTEST/AUTHENTICATED:


CITY CLERK, PAUL F. KUSAKABE

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY

BY 

FILED WITH THE CITY CLERK:	
PASSED BY THE CITY COUNCIL:	January 25, 1982
SIGNED BY THE MAYOR	January 25, 1983
POSTED:	January 27, 1983
EFFECTIVE DATE:	January 1, 1983

Ordinance No 1102

CITY OF REDMOND

INDEX OF JOB TITLES BY PAY GRADE

- - - - "Non-Exempt" - - - -

WAGE PLAN B-1
(City Hall Bargaining Unit)Pay Grade 1Pay Grade 2

Office Assistant I

Pay Grade 3

Receptionist

Pay Grade 4# Keypunch Operator
Office Assistant IIPay Grade 5Pay Grade 6# Accounting Clerk I
Keypunch-Computer Operator
Office Assistant IIIPay Grade 7

Computer Operator

Pay Grade 8# Accounting Clerk II
Department Secretary
Programmer I
Permit CoordinatorPay Grade 9Sports & Fitness Specialist
Outdoor Recreation Specialist
Senior Citizen SpecialistPay Grade 10Accounting Clerk-Programmer
Accounting Clerk Sr.
Programmer IIPay Grade 11# Building Inspector
Engineering Aide
Planning Aide
Recreation SpecialistPay Grade 12Programmer-Engineering Aide
Programmer Sr.Pay Grade 13# Associate Planner
Building Inspector Sr.
Construction Inspector
Engineering Aide Sr.Note: All the above positions are included ("non-exempt") under provisions of the Washington State Wage Act as amended.

Benchmark Job

Exhibit A

APPENDIX IV - 7B

City of Redmond
Police Dispatchers Bargaining Unit
Pay Plan C
(Non-Exempt)

Classification

	Step A 00-12M	Step B 13-24M	Step C 25-36M	Step D 37-48M	Step E 49-60M	Step F 61M
Clerk Dispatcher	\$1,195	\$1,343	\$1,379	\$1,425	\$1,464	\$1,515
Lead Clerk Dispatcher	\$1,425	\$1,507	\$1,550	\$1,597	\$1,646	\$1,646

APPENDIX IV-10
CITY OF REDMOND
Index of Position Titles by Pay Grade
Pay Plan "E"
(Non-Exempt)

Salary Grade 75

Director, Citizen Service Bureau
Crime & Evidence Technician

Salary Grade 77

Executive Secretary

Salary Grade 76

Department Secretary (Police)
Personnel Secretary

NOTE: The above positions are included ("non-exempt") under minimum wage and overtime pay provisions of the Washington State Wage Act.

E X E M P T

Salary Grade 80

Administrative Aide
Deputy City Clerk

Salary Grade 81

Salary Grade 82

Salary Grade 83

Deputy Treasurer
Supervisor - Recreation
Programs & Facilities
Personnel Director

Salary Grade 84

Salary Grade 85

Assistant City Engineer
Assistant Director of Planning
& Community Development
City Clerk
Supt. of Public Streets
& Buildings
Supt. of Utilities &
Equipment

Salary Grade 86

Lieutenant - Police
Supt.-Building Inspection
Ass't Fire Chief

Salary Grade 87

Director - Parks & Recreation

Salary Grade 88

Captain - Police
City Engineer
Director - Planning & Community
Development

Salary Grade 89

Salary Grade 90

Police Chief
Fire Chief

Salary Grade 91

Treasurer-Comptroller

Salary Grade 92

Director - Public Works

NOTE: The above positions are excluded ("exempt") from minimum wage and overtime pay provisions of the Washington State Wage Act.

APPENDIX IV-12
CITY OF REDMOND

INDEX OF CLASSIFICATION TITLES BY PAY GRADE

"Non-Exempt"

PERMANENT NON-REGULAR (PNR)

Pay Grade 1

Office Aide

Pay Grade 2

Pay Grade 3

Senior Program Assistant

Pay Grade 4

Recreation Assistant
Senior Coordinator

Pay Grade 6

Exhibit D

APPENDIX IV-13
CITY OF REDMOND

PAY PLAN P-N/R

PERMANENT NON-REGULAR
NON-EXEMPT
NON-BARGAINING UNIT

PROFICIENCY LEVELS

<u>PAY GRADE</u>	<u>A</u>	<u>B</u>	<u>C</u>
1	\$5.80	\$5.97	\$6.15
2	\$6.15	\$6.33	\$6.52
3	\$6.52	\$6.72	\$6.91
4	\$6.91	\$7.12	\$7.32
5	\$7.32	\$7.54	\$7.76
6	\$7.76	\$7.99	\$8.23

Exhibit E